

Shedfield Parish Council

(Incorporating the villages of Shedfield, Shirrell Heath and Waltham Chase)

MINUTES OF THE CEMETERY COMMITTEE MEETING HELD AT 7 P.M. MONDAY 4th AUGUST 2008 AT THE PAVILION, SHEDFIELD

Present:

Parish Councillors: Chair Ruth Wiffen, Alan Cox
Cemetery Clerk: Brenda Byrne
Parish Clerk: Yvonne Wheadon
Parish Administrator: Jackie Hardaker
Others: Rupert Irons

14/08 - Apologies for absence - David Ogden, Nigel Chamberlain

15/08 - Minutes of the Cemetery Committee Meeting held on 19 May 2008 were reviewed, then approved and signed by the Chair as a true and accurate record. Updates to 13/08 as follows:-

- (i) Contracted work on cemetery now complete and satisfactory.
- (ii) Seat at Fords corner has been treated with wood preservative no further action required.

16/08 - Meeting adjourned for public participation - None

17/08 - Meeting resumed

18/08 - 50 Year Memorial

Application form for approval of a memorial states that responsibility for maintenance stays with the memorial owner for 50 years. Clerk to clarify details.

19/08 - Valerie Burgess Memorial Seat

Councillor Ruth Wiffen will contact Mr Burgess regarding possible locations decided upon for the position of the Memorial seat and whether a dedication service will be required. Quotes for installation to be obtained once advised that the seat is ready.

20/08 - General Maintenance

The Clerk has agreed with the Contractor to inspect the cemetery and take appropriate action regarding the sycamore saplings. They will also provide a quote for wiring the Yew tree. Councillor Wiffen requested that this work is progressed as soon as quote confirmed.

Brenda Byrne mentioned that excess soil after grave digging will be moved over onto common land and used for sunken graves as required.

With no further business to be transacted the Chair declared the meeting closed at 19.30