

Shedfield Parish Council

(Incorporating the villages of Shedfield, Shirrell Heath and Waltham Chase)

Notice of the Annual General Meeting

7 pm

Tuesday 6th May 2008

Shirrell Heath Methodist Church Hall

AGENDA

- 1) Apologies for absence.
- 2) Election of Chairman and Acceptance of Office
- 3) Election of Vice Chairman
- 4) Election of Committees, representatives and Cheque signatories.

Members to be elected to each committee as follows:-

Cemetery
Common
Open Spaces
Planning, Lighting and Highways
Finance & Administration

Representatives as follows:

Rights of Way
St John the Baptist School Governor Liaison
Transport
Waltham Chase Village Hall

- 5) Revised Standing Orders
 - (i) To confirm Standing Orders
 - (ii) To confirm Financial Standing Orders
- 6) Co-option of Councillors
- 7)
 - (i) Financial Report
 - (ii) To decide Cemetery Quotes
- 8) New Office developments
- 9) Electronic Communication Technology (Computers etc)

The following motion may be moved if considered necessary:

“In view of the confidential or special nature of the business about to be transacted it is advisable in the public interest for the public and press to be temporarily excluded and they are instructed to withdraw”.