

Shedfield Parish Council

(Incorporating the villages of Shedfield, Shirrell Heath and Waltham Chase)

MINUTES OF THE CEMETERY COMMITTEE MEETING HELD AT 7 P.M. MONDAY 19 MAY 2008 AT THE PAVILION, SHEDFIELD

Present:

Parish Councillors: Chair Ruth Wiffen, Alan Cox, David Ogden
Cemetery Clerk: Brenda Byrne
Parish Clerk: Yvonne Wheadon
Parish Administrator: Jackie Hardaker

08/08 - Election of Chair - Alan Cox Proposed Ruth Wiffen. It was agreed and Ruth was happy to continue as Chair.

09/08 - Apologies for absence - None

10/08 - Minutes of the Cemetery Committee Meeting held on 18 February 2008 were approved and signed by the Chair as a true and accurate record.

11/08 - Meeting adjourned for public participation - None

12/08 - Meeting resumed

13/08 - Work Programme and Projects

- (i) Contractor to meet with Ruth, Yvonne and Brenda to confirm the Specification, since it was some months when the quotation was given. Work will then be started before the end of June. Any amendments will then be confirmed in writing.
- (ii) Seating
 - (a) A decision of where the new seat will be placed will be arranged once the contractors have finished. Ruth will discuss possibility of a dedication service with the Burgess family.
 - (b) The seat at Fords corner has been repaired. Clerk to check if quote included a re-varnish.

With no further business to be transacted the Chair declared the meeting closed at 19.45

The next meeting will take place on 4th August 2008 at 7pm