

## **Shedfield Parish Council**

*(Incorporating the villages of Shedfield, Shirrell Heath and Waltham Chase)*

### **MINUTES OF THE CEMETERY COMMITTEE MEETING HELD MONDAY 10 AUGUST 2009 AT THE PAVILION SHEDFIELD**

**Present:**

Parish Councillors: Chair Ruth Wiffen, Alan Cox, Jess Bond, Matt Humphrey  
Parish Clerk: Yvonne Wheadon  
Cemetery Clerk: Brenda Byrne  
Others: Nigel Chamberlain

12/09 - Apologies for absence - Councillor David Ogden

13/09 - Declarations of interest - none

14/09 - The Minutes of the Cemetery Committee Meeting held on 11 May 2009 were signed by the Chair as a true record.

Meeting adjourned for public participation - None

15/09 - Future Burial Space - It was agreed that further research should be carried out as to whether suitable land is available for this purpose and to establish the costs involved prior to referring the matter to Finance and Full Council.

16/09 - Electronic Records of burials - It was agreed that ledgers currently hand written should also be recorded electronically as a back up measure. A spreadsheet was decided to be the most economical method with a suggestion of using the new copier to scan old documentation and save on a disc.

17/09 - Items to be considered on the next agenda:-

- 1) Report on future burial space
- 2) To decide on future cremation plots within Cemetery Grounds.

*With no further business to be transacted the Chair declared the meeting closed at 7.35 p.m.*