

Shedfield Parish Council

(Incorporating the villages of Shedfield, Shirrell Heath and Waltham Chase)

SUMMONS TO ATTEND

**FINANCE AND ADMINISTRATION COMMITTEE MEETING
TO BE HELD ON MONDAY 17 AUGUST 2009 AT 7.30 PM
AT THE PAVILION SHEDFIELD**

AGENDA

- 1) Election of Chair
- 2) Declarations of Interest
- 3) Apologies for Absence
- 4) To confirm minutes of the meetings held on 30 March and 8 June 2009
- 5) Meeting adjourned for public participation.
- 6) Meeting resumed.
- 7) Response to public participation.
- 8) Community Accounts (details received from Bank) Changes to Terms and Conditions effective on 30 October 2009
- 9) To reconfirm cheque signatories
- 10) To receive account balances to end of July
- 11) To consider changes to Finance Regulations with regard to charities
- 12) Progress report for Waltham Chase Play Project
- 13) To consider quotation for 5 a-side goal posts
- 14) To consider estimate for meeting table and chairs
- 15) Progress report on projector purchase
- 16) The next Finance Committee meeting is 26 October 2009

MEMBERS OF THE PRESS AND PUBLIC WELCOME

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