

Shedfield Parish Council

(Incorporating the villages of Shedfield, Shirrell Heath and Waltham Chase)

MINUTES OF THE OPEN SPACES COMMITTEE MEETING HELD ON MONDAY 9TH FEBRUARY 2009 AT 7.30PM AT SHEDFIELD PARISH OFFICE

Present:

Parish Councillors: - David Ogden (Chair), Alan Cox, Ruth Wiffen, Jess Bond and
Rupert Irons

Administrator: - Jackie Hardaker

Members of public: - Mr R Shaw

This meeting originally scheduled for 02Feb2009 had been rearranged due to adverse weather conditions.

01/09 - Apologies - Councillor Graham Smith, Tree Warden Robin Boston

02/09 - The minutes of the meeting held on the 3rd November 2008 were signed by the Chair as a true and accurate record.

03/09 - Public Participation

(i) Rob Shaw explained that he had offered his services to the council as a professional Project Manager to assist with the proposed project to improve the play facilities at Waltham Chase Recreation Ground. He would report directly to Cllr Rupert Irons.

To date he had produced four documents namely:

- Vision Statement
- Concept of Operations (Connops)
- Procurement Strategy
- Project Plan

These had been circulated to members of the Committee and Rob Shaw requested feedback on these as early as possible in order to progress with the project.

(ii) Rob Shaw, as a representative of Shedfield Cricket Club, described how the club raised income summarised the expenditure a large proportion of which is spent on maintenance of the grass cricket square. The Club is happy to continue paying for pitch/pavilion hire and hope that fees will not increase. Storage will be required for the clubs lawnmower, roller, scoreboard, scores, stumps and boundary markers/markings gauge. The Cricket Club would like to negotiate for reduction/removal of a storage charge on the basis that they would allow the Parish Council to use their equipment when hiring the facilities to other cricket clubs.

04/09 Response to Public Participation

(i) The Chair would like to support the project to improve the Waltham Chase Recreation Ground and suggested that this is given priority by the Open Spaces Committee. He proposed that up to £50,000 of Parish funds is put aside to help fund this project. These funds will only be available if a grant is received from Open Spaces for the Sports Pavilion extension. The Chair also noted that it may be beneficial for Rob Shaw to join the Parish Council as it would be easier for him to communicate with Winchester City Council.

(ii) The Chair would like to continue to support Shedfield Cricket Club and would prefer to retain the grass cricket square if possible. He noted that other Cricket Clubs

Shedfield Parish Office, Upper Church Road, Shedfield, Southampton, Hampshire. SO32 2JB

Telephone/Fax: 01329 830060

Mobile: 07918 623009

Email: shedfieldparish@btconnect.com

www.shedfieldparishcouncil.org.uk

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pay on average £60 per game for grass pitch hire (£40 for astro). The Chair was grateful that Shedfield Cricket Club would be willing to make their equipment available to other teams using the facilities.

05/09 Waltham Chase Recreation Ground

Options for funding this project will become clearer when the Pavilion Project is complete. Cllr Irons has worked with Rob Shaw to produce plans and associated paperwork (see 03/09) for renovation of the play area. Would like to produce a long term maintenance plan also.

Rob Shaw will make a decision regarding joining the Parish Council in due time.

Investigations will be required for insurance and contracts for this work but once funding is secured and before plans are finalised a public consultation will need to take place.

The project and funding would have to be agreed at Full Council and if necessary call an Extraordinary Meeting. Cllr Irons hopes that the work will be completed before the end of this year.

- The Chair proposed that this project is progressed and given priority: this was seconded with all in favour.
- The Chair proposed that Cllr Irons lead the project: this was seconded with all in favour.
- The Chair proposed to Co-opt Rob Shaw as project manager: this was seconded with all in favour.

The project documents (see 03/09) will be circulated to all Parish Councillors, responses required before **23rd February 2009**.

Cllr Irons will provide photos from a local play area that has been recently renovated. Additional meetings will be convened as required.

06/09 The Triangle

Moles still present and drainage remains a problem.

07/09 Shirrell Heath Recreation Ground and Allotment Gardens Charity

Cllr Bond reported that the base of the fence was rotting and becoming loose in the section between the allotment tap and Clarkes Dairy Ltd. Clerk to follow up.

Cllr Bond also reported damage to evergreen trees that were recently planted - tops pulled off. Clerk to report to tree warden.

Chair proposed to leave allotment fees at £20 per annum, seconded - all in favour.

08/09 Shedfield Recreation Ground Charity

(i) Sports Pavilion Development: progressing smoothly, roof on and sealed.

(ii) Charges for Pavilion bookings and storage.

Currently the charges are as follows:

- Cricket/football Pitch - £20
- Mini football pitch - £10
- Sports Pavilion - £20

The Chair had investigated charges for other pitches and found that adult teams often paid £40.

It was agreed after discussion that the charges remain unchanged. Local teams will be given priority for bookings.

After discussion the Chair proposed that £5 per month is charged for storage of sports equipment etc, seconded - all in favour.

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(iii) Sports Pavilion booking procedure

The relevant documents had been circulated which included a booking form, terms and conditions for hire, Instructions for access and Health and Safety.

Documents will be finalised with minor changes, including that an additional charge may be made for marking the pitch if required.

It was proposed for this information should go on the website.

(iv) Shedfield Petanque Club

A request has been made for access to the Pavilion when children are being coached. This was granted and then charges for hire discussed. It was proposed that the club should pay £25 per annum for use of the Petanque Pitch and access to toilet facilities during coaching sessions. If a friendly/competitive match is being played then a fee of £20 will be payable. This was seconded, all in favour.

The pitch should be booked through the clerk for each use.

(v) The Kicking Wall

The chair proposed moving the kicking wall near to the large oak tree, moving it away from the Pavilion to reduce potential damage to the Pavilion from stray footballs. All in favour of moving the wall.

It would cost £1500 to install a new wall or approximately £250 to move the existing wall. It was agreed to get quotes for moving the wall and if cost is less than £250 to proceed with the work. If greater than £250 it will be discussed at Full Council.

(vi) Football Equipment

After discussion it was agreed to purchase corner flags for the football pitch (flag only not post). Cost of new goal posts and nets will be investigated so this can be budgeted for when they need replacing.

09/09 Open Spaces Strategy

The Clerk has submitted our requests and proposals to the Open Space Project Officer at Winchester City Council.

10/09 Correspondence

A letter from Technical Arboriculture will be discussed at the next Common Committee meeting.

With no further business to be transacted the Chair declared the meeting closed at 21:15