

Shedfield Parish Council

(Incorporating the villages of Shedfield, Shirrell Heath and Waltham Chase)

MINUTES OF THE FULL COUNCIL MEETING HELD 29 June 2009 at 7.15 pm WALTHAM CHASE METHODIST CHURCH HALL

Present:

Parish Councillors: Jess Bond, David Ogden, Graham Smith, Val Green,
Rupert Irons and Malcolm Hogg,

District Councillors: Roger Huxstep, Linda Gemmell

Clerk: Yvonne Wheadon

Trainee Clerk: Jackie Hardaker

Police: Police Constable Paul Symonds

Members of public: Matt Humphrey

31/09 Apologies for Absence

Councillors: Alan Cox, Roy Phillips, Ruth Wiffen and Lesley White
County Councillor: Felicity Hindson

32/09 Minutes

The minutes of AGM and the Annual Parish Assembly held on 18 May 2009 were signed by Councillor Jess Bond as a true and accurate record.

33/09 Co-option of New Councillor

Matt Humphrey applied for the Councillor Vacancy after attending the Open Spaces Committee meeting. He was invited to Full Council and gave some information about himself and a brief summary of his background. Councillor Bond proposed Matt for co-option this was seconded by Councillor Irons and unanimously accepted by those present. Matt Humphrey signed the 'declaration of acceptance of office' and was warmly welcomed to the Council.

34/09 Meeting Adjourned for Public Participation

(i) District Councillor Roger Huxstep

Councillor Huxstep sought clarification on positioning of Speed Limit Reminders. The School Travel Plan is still in development and funding for a pedestrian refuge near Brooklyn Close still ongoing. A further traffic survey will take place on 8 July on the Winchester Road that will include pedestrians' crossing.

(ii) Police Constable Paul Symonds

There have been 33 incidents in the Parish which include thefts from vehicles and the village store.

The police would like to hold a one-off event during the school summer holidays as part of their Anti-Social Behaviour campaign. Councillor Ogden suggested to link up with the annual Tri-village Championship and offered to provide contacts for football teams.

Meeting resumed

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35/09 Reports from Committee Meetings

(i) Cemetery

The new gates have been installed and the issue of strimming grass around graves has been resolved.

(ii) Common

The Clerk has obtained an alternative quote for a risk assessment on trees in the Parish. Robin Boston (tree warden) contacted Winchester City Council for advice on this matter and said that he did not believe this to be a legal requirement. Clerk to contact the insurers to clarify the situation affecting claims.

The Clerk is checking the work that has been carried out by Cannons against the requirements in the contract.

Matt Humphrey suggested that Parishioners could be encouraged to report issues related to Common land to the Parish Council. Parish Magazine could be used for this.

(iii) Finance and Administration

(a) Photocopier: - The fault on the machine was not repaired due to its age. The current supplier quoted for replacement but they could not match the one already agreed earlier this year with a different supplier. Clerk to chase for conclusion.

(b) Website: - It was agreed that the Pavilion and sports facilities should be advertised on the website. It was resolved that since the website has been live for almost a year, that its content should be reviewed. Councillors Hogg, Irons and Humphrey agreed to establish a working party to address these issues.

(c) Expenditure list: - Approved.

(d) Financial Reports: - The financial status was summarised. Councillor Ogden explained the history behind reserves of money held in Parish Accounts. It was suggested that a five year plan should be discussed at an Extraordinary Meeting mid September to focus on ideas for future projects. This would be publicised in the Parish Magazine, inviting parishioners to attend or send in written proposals beforehand. Councillors were asked to let the Clerk know if they have any particular thoughts on the matter before the next Full Council 27 July 2009 as this will be included on the agenda.

(e) Staffing: -

(i) Jackie Hardaker, Trainee Parish Clerk has resigned and Councillor Bond thanked her on behalf of the Parish Council wishing her success with her new career. No decision was made as to a replacement.

(ii) Councillor Ogden spoke of a time and motion study and suggested appointing a minute secretary

(iii) Councillor Ogden also mentioned Membership of a Management Committee and Appeal Panel that should be considered at the next Full Council.

(iv) Open Spaces

(a) Shedfield Recreation Ground - Pitch Marking and Hire Charges: - Councillor Ogden said that bookings for football matches had increased and the pitch required marking at least every 2 weeks. Councillor Ogden had taken this job on himself but is presently not able to continue. Taking into account the cost of having to employ a contractor it was proposed that the fees be increased to £27.50 (currently £20). It was resolved that this would take effect from 1st September 2009. Clerk to negotiate a price for regular marking.

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(b) Bye Laws: - There are currently no Bye-laws for Shirrell Heath Recreation Ground and Allotment Gardens. Councillor Ogden will investigate this matter.

(c) Waltham Chase Play Area

Councillor Irons gave a presentation in support of refurbishing the play area at Waltham Chase Recreation Ground showing examples of equipment and cost. He has investigated options for grants but the amounts available are not substantial. The Hampshire Playing Field has agreed to fund an amount of £1000. Councillor Ogden said that it may be possible to claim retrospectively from future Open Space funding provided an appropriate application was submitted and approved. Details of a loan facility via Hampshire ALC were circulated but Members decided against this suggestion. It was agreed in principle that payment for this project should initially be sourced from Council reserves but not exceeding £65,000 and subject to best value criteria being obtained.

36/09 **Planning**

(a) Election of Chair of Planning Committee: - Councillor Ogden proposed Malcolm Hogg as Chair of Planning. This was unanimously agreed and accepted.

(b) Core Strategy Preferred Option Document: - A response is required to this by 3 July 2009. It was discussed and agreed that Councillors would read it and send their response to the Clerk before this date so that a combined response can be made. Jackie Hardaker said she would assist in collating members' responses.

(c) Replacement of light columns: - These are inspected from time to time and none have been reported for replacement.

37/09 **Reports from Councillors on Meetings, Courses Attended**

(a) Parish Policing Partnership: - Councillor Hogg gave a summary of the initial meeting held earlier this month with Councillor Roy Phillips, Councillor Malcolm Tatum of Swanmore and Sandra Tuddenham the Liaison Representative at Winchester. Malcolm will circulate the information by e-mail.

(b) Climate Change: - Attended by the Clerk and Councillor Cox. Two proposals will be required which address the issue of climate change in the Parish.

38/09 **Correspondence**

(i) Rugby post: - A local parent has requested a single rugby post for use at Shedfield Recreation Ground as there are none available locally for individuals who may want to practice/play. Councillor Ogden suggested that the Triangle might prove an ideal place. Members approved the idea in principle and requested for this to be considered at the next Open Spaces Committee.

(ii) Transport to Swimming Pools: - Winchester City Council had suggested that the Parish Council might consider providing free transport to pools which offer free swimming for under 17s and over 70s. It was decided not to progress as it would be impractical to manage.

(iii) Swanmore College of Technology - Community Facilities

Councillor Irons has been appointed to represent the Parish to the newly formed Community Management Committee which oversees the day to day use of the facilities by local residents.

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(iv) Shedfield Cricket Club: - Shedfield Cricket Club will be invited to attend the next Open Spaces Committee meeting to resolve issues with regard to the Terms and Conditions of Pavilion hire. Councillor Hogg will chase the provision of a certificate of insurance.

(v) Road Safety Council News: - This document had been circulated to Councillors and is available as a hard copy at the Parish Office.

(vi) Community Garden: - A letter from a parishioner was circulated with a suggestion to create a community garden(s) that could have an input from all age groups in the Parish then enjoyed by everyone. Councillors expressed an interest in this idea which would be deferred for discussion at a later date.

The Chairman declared the meeting closed at 10 pm