

Shedfield Parish Council

(Incorporating the villages of Shedfield, Shirrell Heath and Waltham Chase)

MINUTES OF THE FULL COUNCIL MEETING HELD 16 MARCH 2009 at 7.15 pm SHIRRELL HEATH METHODIST CHURCH

Present:

Parish Councillors: Alan Cox (Acting Chair), Ruth Wiffen, Rupert Irons, Malcolm Hogg, Val Green, Jess Bond, Lesley White, Roy Phillips

District Councillors: Roger Huxstep, Linda Gemmell

County Councillor: Felicity Hindson

Clerk: Yvonne Wheadon

Trainee Clerk: Jackie Hardaker

Members of public: Four members of the public

11/09 **Apologies for Absence.**

Councillors: - David Ogden, Graham Smith
PCSO 13309 Paul Martin

12/09 **Minutes**

The minutes from the Full Council Meeting held on 26 January 2009 were signed as a true and accurate record.

13/09 **Meeting Adjourned for Public Participation.**

(i) County Councillor Felicity Hindson

A site meeting will be arranged to visit Clewers Hill and discuss traffic issues, date to be confirmed.

Costing for a pedestrian refuge on B2177 at Brooklyn Close is being investigated.

Felicity will meet with traffic management to discuss issues with Church Road, Pricketts Hill and Curdridge Lane

Safer route to school; Natural England and Ecology dept working to progress this.

Silverlake has been granted permission which is closely conditioned. Planting will take place in due course. A long term (20 years) management plan is needed.

Council tax has been kept at a minimum - lowest level in South East.

(ii) Councillor Roger Huxstep

A formal agreement S106 will be put in place for planting at Silverlake.

A further application is in the pipeline for Smithy Cottage.

Community Police officers would like to hold clinics prior to Full Council Meetings.

(iii) Pat Staples spoke of the issues of HGV traffic on Clewers Hill and is looking for the support of the Parish Council. Photographs were circulated of unsuitable vehicles using the road.

Meeting resumed

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- 14/09 (i) The Council are in favour of giving members of the parish an opportunity to meet with Community Police and District Councillors.
(ii) Parish Councillors agreed to attend the meeting at Clewers Hill in support of the problems with Heavy Goods Vehicles.
- 15/09 **Safer Neighbourhood Partnership**
Councillor Phillips expressed an interest in becoming involved with the Parish Policing Partnership Forum (PPPF) after attending a meeting with Councillor Hogg. The aim is to facilitate partnership between police and parish with a new 'Rural Watch' scheme. Other 'agencies' such as the fire brigade may be involved. Full support was given by Council Members present. It was suggested that a link with Swanmore Parish Council could be possible. Those interested in participating should let the Clerk know before 20th March.
- 16/09 **Communities in Control** - Code of recommended practice on local authority publicity
A Consultation booklet is available and further information can be obtained from the <http://www.communities.gov.uk/communities>. Councillor Cox proposed setting up a small steering group to look into publicity, recruitment of Councillors and communication. Councillor Hogg and Councillor Irons expressed an interest in participating.
- 17/09 **Finance and Administration**
(i) Payment list was circulated and approved by Councillors present.
(ii) The financial status was summarised by Councillor Phillips who thanked the Clerk for her input in setting up the 2 charity accounts to separate the transactions from the Council Accounts.
(iii) A Grant from Open Spaces was received towards the extension of the Sports Pavilion.
(iv) Photocopier - quotes were received and circulated. It was resolved that the Clerk should obtain a further quote from the current supplier and a decision will be made at the next Finance Committee. A suggestion offering the use of the printer to the Parish Magazine was deferred to the next Full Council Meeting.
- 18/09 **Open Spaces**
(i) Shedfield Recreation Ground - Sports Pavilion
(a) Following an inspection of the Sports Pavilion, Councillor Phillips reported on items of concern that required attention particularly the ventilation in the changing/shower area and toilets. It was agreed that this could proceed once a reasonable quote was obtained.
(b) Councillor Hogg remarked that the shower heads in the Sports Pavilion may need to be disinfected on a regular basis. The Clerk was asked to generate a job specification for cleaning the Sports Pavilion.
(c) Lighting - It was proposed that the fluorescent lights in the original part of the Sports Pavilion be upgraded as potentially unsafe. This was unanimously agreed
(d) Burglar Alarm - It was agreed that the Clerk would obtain quotes for an alarm system.
(e) It was resolved that no further tables and chairs were required for the meeting area in the main Pavilion.
(e) Fire Alarm - Clerk to check if Fire Alarm is monitored.

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- (f) It was agreed that a Fire Risk Assessment should be carried out as soon as possible. Councillor Philips recommended a contact and will provide details to the clerk.
- (ii) Shirrell Heath Recreation Ground and Allotment Gardens
(a) A complaint was made about allotment holders parking in the area outside the Shirrell Heath Recreation Ground. It was clarified that this layby is available for anyone to use.
(b) A report of an allotment overgrown with weeds. Clerk to check details as there is now a waiting list.
- (iii) Waltham Chase Recreation Ground
Councillor Irons is drawing up a specification for the refurbishment project. He is still investigating funding through grants.
- (iv) Annual Play Inspection Report
This supports the need for refurbishment at Waltham Chase. Some equipment needing attention, this will be dealt with at next Open Spaces Meeting.

19/09 **Common Committee**

Councillor Cox commented on tree safety and the fact that an overall 'Management Policy' is required for the long term. A quote will be obtained for work to trees and Councillor Cox will contact Winchester and Hants County Councils to seek assistance.

20/09 **Cemetery Committee**

The old Memorial Plaque is now sited at the Cemetery and a Yew tree has been planted. The side gate still needs attention; this will be dealt with at the next Cemetery Committee Meeting.

21/09 **Correspondence**

- (i) The Shedfield Society have organised a litter pick and note that they have got insurance cover for this. Clerk to write a letter of appreciation for this work.
(ii) A thank you letter was received from Waltham Chase Village Hall for the donation towards the floor refurbishment.

The Chairman declared the meeting closed at 9:15 pm