

Shedfield Parish Council

(Incorporating the villages of Shedfield, Shirrell Heath and Waltham Chase)

MINUTES OF FULL COUNCIL MEETING HELD 16 NOVEMBER 2009 7.15 pm at the Pavilion, Shedfield

Present:

Parish Councillors: - Alan Cox (Chair), Ruth Wiffen, Matt Humphrey, Malcolm Hogg,
Rupert Irons, Kevin Dye, Stuart Jones and Roy Skelding and
David Ogden
District Councillor: - Roger Huxstep
Clerk: - Yvonne Wheadon
Police:- PC Paul Symonds and PCSO Paul Martin

Members of public: - None

73/09 - Apologies – Councillors Jess Bond, Lesley White, Graham Smith, Val Green,
County Councillor Felicity Hindson and District Councillor Linda Gemmell

74/09 - Declarations of Interest - None

75/09 - The minutes of the meeting held on the 21 September 2009 were signed by the Chair as a true record.

76/09 - Appointment to Committees - It was agreed and accepted that the new Members were appointed as follows:-
Roy Skelding - Planning; Personnel & Procedures and Safer Neighbourhood Panel.
Kevin Dye - Open Spaces, Planning and Cemetery
Stuart Jones - Cemetery, Planning and Common

77/09 - Its was confirmed that Personnel & Procedures Committee have five members, Alan Cox, Jess Bond, Malcolm Hogg, Matt Humphrey and Roy Skelding

78/09 - Public Participation –

(i) District Councillor Roger Huxstep congratulated the new members on appointment to Council. He reminded members that the next meeting date for the Parish Lengthsman pilot scheme is 1st December 2009 at Swanmore Parish Council. D C Huxstep provided details of funding possibilities through Readers Digest and Bovril.

Hampshire is one of the 'greenest' Counties making full use of recycling facilities.

(ii) P C Paul Symonds advised the Council of a new Partnership of Professional Bodies called Safenet that will be working together on priority needs in the community. He also advised that they have 'Blackberry' devices for email and mobile contact.

79/09 -Response - It was agreed that two priorities for December relate to speeding, in particular Clewers Hill and Shirrell Heath High Street.

Meeting resumed

80/09 - Finance & Administration

(i) Financial status for Council and Charities - circulated.

(ii) The expenditure approval list for October was agreed.

(iii) Internal Audit - An interim audit has been carried out and the Auditor's letter was circulated, points of which were noted.

(iv) A draft copy of 2010 Meeting dates was circulated. Any changes should be made before the end of this month.

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(v) Photocopier - The facility for scanning had not been included; awaiting confirmation from the supplier.

81/09 - Reports from Committee Meetings

(i) **Cemetery** - Consideration to obtaining land for future burial grounds may be required and Committee recommended obtaining statistics for guidance.

(ii) **Common** - There is ongoing concern of encroachment on to common land by vehicles parking and establishing lay-bys. Birch trees are becoming more prominent.

(iii) **Open Spaces** -

(a) Waltham Chase Play Area - tender documents were circulated and approved. It was agreed that these be submitted to selected suppliers once minor corrections are made and proof read by the Chair.

(b) Shirrell Heath Allotment Gardens Charity - It was resolved that the tenancy agreement would be amended to incorporate the concession that had been decided at the Open Spaces Committee. ¹ Clerk to make the adjustment.

(c) Shedfield Recreation Ground Charity - It was agreed that Legal guidance would be required for the Charity in drawing up a lease for the office as the Parish Council is also the Trustee to the Charity.

(iv) **Planning**

(a) The traffic survey carried out at Clewers Hill gave an indication as to the volume of vehicles using this area. The Chair had a meeting with Excel Pumps who operate from the nearby industrial estate. It was agreed that a sign could be placed on the grounds of the Triangle. ² Clerk to contact Highways for approval.

(b) It was resolved that the Council will participate in the Parish Lengthsman Pilot Scheme. A list of jobs will be required for the meeting on the 1st December 2009

(c) Bus Shelters - A discussion took place for the removal of 2 Shelters one at Waltham Chase where a replacement would be required and the other at Shirrell Heath, removal only. It was agreed that the old shelters may require immediate removal if regarded unsafe and a new one provided from next year's budget. ³ Clerk to arrange a site meeting with the Traffic Engineer and supplier to obtain a quotation.

(d) A meeting is to be arranged at Waltham Chase for those living in the area with an interest in shared equity or renting.

82/09 - Correspondence

(i) BT - Invitation to adopt local red telephone kiosks - Council agreed that it is more important to retain the kiosks in working order. Clerk to respond accordingly.

(ii) Dropped Curb for wheelchair/pushchair access to Shedfield Recreation Ground had been requested. Highways advised that funds were not available at present.

(iii) Permission was granted for Swanmore School to Sing Carols at Waltham Chase.

(iv) The Community Care Guide (free publication) a small supply is available from the Parish Office.

83/09 - (i) Councillor Ruth Wiffen attended a transport meeting

(ii) Councillor Malcolm Hogg attended the Policing Partnership.

(iii) The date for Personnel & Procedures was provisionally set for 30 November 2009

With no further business to be transacted the Chair declared the meeting closed at 22:00

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