

# ***Shedfield Parish Council***

*(Incorporating the villages of Shedfield, Shirrell Heath and Waltham Chase)*

## **SUMMONS TO ATTEND**

**FINANCE AND ADMINISTRATION COMMITTEE MEETING  
TO BE HELD ON MONDAY 26 OCTOBER 2009 AT 7.30 PM  
AT THE PAVILION SHEDFIELD**

## **AGENDA**

- 1) Apologies for Absence
- 2) Declarations of Interest
- 3) To confirm minutes of the meeting held on 17 August 2009
- 4) To appoint member to Committee
- 5) Meeting adjourned for public participation.
- 6) Meeting resumed.
- 7) Response to public participation.
- 8) Terms of Reference - To draw up a draft document for Council approval
- 9) To consider Section 137 requests/suggestions
- 10) To review current banking arrangements and investments
- 11) To receive account balances to end of September
- 12) To make recommendations for Council Budget
- 13) Progress and review of Council Owned Land
- 14) Reports on meetings attended: Visit to Bank
- 15) The next Finance Committee meeting is 15 March 2010

**MEMBERS OF THE PRESS AND PUBLIC WELCOME**

Signed .....Clerk

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