

# **Shedfield Parish Council**

*(Incorporating the villages of Shedfield, Shirrell Heath and Waltham Chase)*

**SUMMONS TO ATTEND  
FINANCE AND ADMINISTRATION COMMITTEE MEETING  
TO BE HELD ON MONDAY 14 FEBRUARY 2011 AT 7.30 PM  
AT THE SPORTS PAVILION SHEDFIELD  
AGENDA**

- 1) Apologies for Absence
- 2) Declarations of Interest
- 3) Matters arising from previous minutes
  - (i) Website – see item 12
- 4) Meeting adjourned for public participation.
- 5) Meeting resumed.
- 6) Response to public participation.
- 7) To receive account status for Council and Charities
- 8) To review reserves and investments
- 9) Section 137 Grants – To consider appropriate time during the year to recommend Section 137 grants
- 10) Waltham Chase Village Hall – to consider assistance with lower carbon emissions.
- 11) Internal Audit – Interim visit 2
- 12) Website – To consider enhancements including parish council email.
- 13) Items for next agenda
- 14) The next Finance Committee meeting is 11 April 2011

**MEMBERS OF THE PRESS AND PUBLIC WELCOME**

Signed .....Clerk

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