

**SUMMONS TO ATTEND FULL COUNCIL MEETING
ON MONDAY 18 JULY 2011 AT 7.15
AT THE WALTHAM CHASE METHODIST CHURCH HALL**

AGENDA

- 1) Apologies for absence
- 2) Declarations of interest
- 3) Update/acceptance of minutes of the Annual General Meeting 9 May 2011
- 4) Public participation (including County and District Councillors, and Police)
- 5) End of public participation, meeting resumed
- 6) Response to public participation

Reports from Committees:-

- 7) Code of Conduct
- 8) Finance and Administration
 - (i) To receive financial status for Council
 - (ii) To confirm payments as per approval lists, April, May, June
 - (iii) Recommendation of Councillor expenses policy
- 9) Personnel & Procedures
 - (i) Assistant to the Clerk - Confirm employment progress.
- 10) Cemetery - To report findings of tree survey and agree finance due to H & S
- 11) Common
 - (i) Report/Progress of encroachment/trespass - costing.
- 12) Open Spaces
- 13) Planning (including Highways, Lighting and Transport)
- 14) To consider amalgamation of Cemetery/Common Committees
- 15) Plans for Places after Blueprint - Consultation 27 June - 8 August 2011
- 16) Parish Plan - Progress
- 17) To consider action resulting from Provene Gardens Consultation
- 18) Correspondence - Mayors Letter, Community Transport
- 19) Reports from Parish Councillors/Clerk on meetings, courses attended and items for future agendas
- 20) The next meeting of Full Council is Monday 12 December 2011

Council Meeting End

Members of the Public and Press are Welcome

Shedfield Parish Council

(Incorporating the villages of Shedfield, Shirrell Heath and Waltham Chase)

Charity Matters

- 1) Shirrell Heath Recreation Ground and Allotment Gardens -
 - (a) Financial Report and cheque approvals, April, May, June.
 - (b) To receive minutes of AGM 9 May 2011

- 2) Shedfield Recreation Ground/Pavilion -
 - (a) Financial Report and cheque approvals, April, May, June.
 - (b) Parish Council Offices – Progress report.
 - (c) To confirm agreement of Cricket Hire
 - (d) To confirm agreement of fencing.
 - (e) To receive minutes of AGM 9 May 2011

SignedClerk