

Shedfield Parish Council

(Incorporating the villages of Shedfield, Shirrell Heath and Waltham Chase)

MINUTES OF OPEN SPACES COMMITTEE MEETING HELD ON MONDAY 7 NOVEMBER 2011 AT 7.30 PM AT SHEDFIELD PAVILION

Present:

Parish Councillors: - David Ogden, Matt Humphrey, Ruth Wiffen, Graham Smith and
Jess Bond,
Clerk:- Yvonne Wheadon
Assistant to Clerk Sue Daniels
Councillor in
Attendance: - Stuart Jones
Members of public: - None

25/11 - Apologies – Rob Helsen, Gary Potheary and Malcolm Hogg

26/11 - Declarations of interest - none

27/11 - Matters arising from previous minutes - none

28/11 - Public participation - none

Meeting resumed

29/11 - Terms of Reference - Confirmed amendment 'minimum of 6 members for this Committee'.

30/11 - Health & Safety - It was accepted that continual review of all aspects relating to H & S within Open Space areas

31/11 - Open Space Strategy - Ideas to be brought to Full Council in December to include improvement to the Petanque terrain and to provide equipment for teens and above.

32/11 - Open Space Budget proposal for 2012/2013 is to be recommended at £7890.
Provene Gardens - Estimate for maintenance to be circulated and will be included in Open Space Budget in future.

33/11 - Waltham Chase Recreation Ground

- (i) Play Area – Quotation for repair approved
- (ii) Seating - Clerk to obtain quotes for replacement of wooden slats for benches
- (iii) Car Park Opening Hours – Committee agreed to leave the gates open but will close as required.

34/11 - Maintenance Contract - A further review will be reported at next meeting.

35/11 - Pest Control – Members are concerned that rabbit holes may be a trip hazard. Clerk to enquire as to suitable remedy.

36/11 - Sites to Enhance Nature – Plan area to be designated for Shirrell Heath and Waltham Chase

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37/11 - Correspondence, Reports

Complaints were received from residents concerned that hedges have not been cut and tree saplings are protruding at Waltham Chase Recreation Ground.
Hampshire Playing Fields - New Magazine received

CHARITY MATTERS

38/11 - **Shedfield Recreation Ground -**

- (i) Maintenance Contract - to be reviewed.
- (ii) Health & Safety - Clerk to confirm attendance of first aider at football matches and to confirm teams hold current insurance; to be included on booking form.
- (iii) Fire Risk Assessment – Annual service – Clerk to obtain more quotes
- (iv) Painting Play Equipment - obtain further quote
- (v) Water Supply - Obtain cost involved to remove the meter.
- (vi) Petanque Terrain - To be discussed at Finance and Full Council
- (vii) Grant 2012-2013 - It was agreed that anticipated expenditure for Shedfield Recreation Ground would not require additional funding from Council.

39/11 - **Shirrell Heath Recreation Ground and Allotment Gardens**

- (i) Maintenance Contract - to be reviewed
- (ii) Health & Safety - No issues, inspection of Play Areas carried out weekly
- (iii) Ditches/retaining wall – it was agreed that quotations for this work should be obtained.
- (iv) Allotment waiting list – details circulated
- (v) Boundary Fencing - Councillor Ogden will measure the area for new fencing.
- (vi) Tenancy Agreement to be circulated.
- (vii) Grant 2012-2013 - It was agreed that anticipated expenditure for this charity at £3220 and a grant of £2000 to be recommended.

With no further business to be transacted the meeting closed at 10 pm