

Shedfield Parish Council

(Incorporating the villages of Shedfield, Shirrell Heath and Waltham Chase)

SUMMONS TO ATTEND OPEN SPACES COMMITTEE MEETING MONDAY 30 JANUARY 2012 AT 7.30 PM THE PAVILION, SHEDFIELD AGENDA

Apologies for absence

Declarations of interest

To approve minutes of meeting 7 November 2011 and matters arising

Public participation

End of Public participation

Meeting resumed

- 1) Terms of Reference - Review
- 2) Open Spaces Funding/Strategy
- 3) Waltham Chase Recreation Ground
 - (i) Repairs to Play Equipment
 - (ii) Seating repairs
 - (iii) Request for recycle bin
- 4) Maintenance contract review - update including inspections, hedges
- 5) Provene Gardens - Progress
- 6) New Signs
- 7) Financial budget report, correspondence and items for next agenda

Charity Matters

- 8) **Shedfield Recreation Ground Charity**
 - (i) Maintenance contract review
 - (ii) Fire Risk Assessment and annual service of fire alarm
 - (iii) Petanque Terrain Progress
- 9) **Shirrell Heath Recreation Ground and Allotment Gardens**
 - (i) Maintenance contract review
 - (ii) Ditches - To consider clearance and maintenance of ditches/retaining wall to prevent flooding, in particular the retaining brick wall near the entrance of the play area.
 - (iii) Allotment Holders waiting list/meeting date 28/03/12 7 pm
 - (iv) Boundary Fencing progress
 - (v) Tenancy agreement review
- 10) The next Open Spaces Committee Meeting is 11 June 2012

Members of the Public and Press are welcome

SignedClerk