

# SHEDFIELD PARISH COUNCIL

(Incorporating the villages of Shedfield, Shirrell Heath and Waltham Chase)

## SUMMONS TO ATTEND OPEN SPACES COMMITTEE MEETING TO BE HELD REMOTELY VIA 'ZOOM' MONDAY 19 APRIL 2021 AT 7.15 P.M.

(followed by meeting of Trustees to Shedfield Recreation Ground Charity and Shirrell Heath Recreation Ground and Allotment Charity)

The following Members are summonsed to attend the meeting of the Open Spaces Committee, to be held Monday 19 April 2021, via Zoom, at 7.15pm:

**Councillors:** L Warren (Chair), J Warwick (V Chair) S Dyne, L Ireland, M Jones, D Ogden,

Dated: 14 April 2021

Signed: Jo Fox  
Clerk to Shedfield Parish Council

Topic: Open Space Committee Meeting

Time: Apr 19, 2021 07:15 PM London

Join Zoom Meeting

<https://us02web.zoom.us/j/86877443032?pwd=TUp6VWprdUoxZWVtTaHNjWkdHRmtJUT09>

Meeting ID: 868 7744 3032

Passcode: 470360

## AGENDA

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1. **Apologies for Absence:** To receive and accept apologies for absence.
2. **Declaration of Interests:** To receive & accept Declarations of interest on agenda items.
3. **Approval of Minutes:** To approve the Minutes of the Meeting held 8 February 2020.
4. **Public Participation**  
To hear public questions and comments on agenda items.
5. **For Information:** Due to current Govt. restrictions the Pavilion remains closed to members of the public. Team sports and petanque have resumed. Adult play equipment remains taped off due to required repairs to bearings. Children's play equipment can be used with social distancing.

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6. **Actions agreed at Previous Meetings:** To update the Committee on actions agreed at previous meetings, not listed elsewhere on agenda:  
  
Insurance Claim dated 8 July 2020. Received 29th July 2020. Incident 22 April 2019  
No further contact. No action unless we hear further.  
Wildflower verges – CSO Gary McCulloch will report back about the funding once he has the information. No timescales are available due to the current restrictions and all meetings cancelled.
7. **Asset Register and Councillor walk round:** To review the findings of the Councillor's recent walk round of Open Spaces.
8. **Pavilion Extension** – Update on project now planning permission has been granted.
9. **Strategic Plan:** For information: Strategy Document being compiled and progressed by sub-committee.
10. **Ground Maintenance:**  
**For information:**
  - New contract with Barry Nicholson has started 1 April 2021.
  - All areas have been cut.
  - Ditches: Awaiting quotations for the ongoing monitoring and clearing of the ditches and possible survey.
  - Muddy Paths – Awaiting quotations for solutions to the paths and muddy entrances to the Open Spaces.
11. **Tree Management Plan**  
**For information:** The Triangle - Tree Warden has inspected the 3 Ash trees that the Horders Wood Garden Residents Committee have suggested need felling. He has recommended getting WCC Tree expert to decide. Tree P4 is still to be felled.  
Provene Gardens - Tree Q3 awaiting 3<sup>rd</sup> quotation for the additional work needed.  
  
**For Decision** – The Triangle – Resident Mr Dalwood from Horders Wood Gardens has requested permission to remove a branch that overhangs his garden. Tree Warden Peter Mila has confirmed this is acceptable request and will not be detrimental to the tree's health.  
Eforests.co.uk – To discuss the offer of free trees for community woodland, nature reserve received.
12. **Waltham Chase Recreation Ground**  
**For information:**
  - Waltham Chase playground inspection has been completed. Quotations for work being obtained.
  - Trees – to help with drainage and improve streetscape. Cllr Warren to meet with Shawyers for further discussion now restrictions have been eased.  
**For Decision**
  - i. **Hedges** – to discuss hedges surrounding the recreation ground, maintenance, replacement.
  - ii. **Youth Shelter** – to discuss how to prevent teenagers climbing on roof.

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13. **The Triangle Recreation Ground**

**For information:**

Additional bin in situation and this appears to have helped with litter.

Moles – Traps are now being buried and then retrieved using a metal detector. Mole problem is still proving difficult to solve.

Awaiting quotations to tidy up/Manage land at end of Triangle by junction of Clewers Hill and B2177.

**For Decision:**

- I. **Informal Path at Triangle Recreation Ground** – to discuss quotations received to make informal path to make ditch easier to cross safely.
- II. **Goal Post** – to discuss solution for deep holes around football goal.
- III. **Dog Agility** – to discuss moving dog agility to the Triangle.

14. **Benches: For Information:**

- **Policy and maintenance for memorials and benches** – Shedfield Parish Council policy for benches and memorials on benches agreed and adopted by Full Council 29 March 2021.

15. **Licence and Hire of outdoor areas For Information** – Full Council agreed and adopted the hire and licence form and cost for outdoor spaces such as clubs and exercise classes.

16. **Bin at Little Bull Lane** – For information – request made to WCC to see they will replace the existing bin with a dual-purpose bin.

17. **Agenda items to take forward to next meeting on Monday 21 June 2021**

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**COMMITTEE MEETING OF THE TRUSTEES OF  
SHEDFIELD RECREATION GROUND CHARITY  
SUMMONS TO ATTEND  
OPEN SPACES COMMITTEE MEETING  
TO BE HELD REMOTELY VIA 'ZOOM'  
MONDAY 19 APRIL 2021 AT 7.15 P.M.  
IMMEDIATELY FOLLOW THE MEETING OF OPEN SPACE COMMITTEE**

The following Members are summonsed to attend the meeting of the Open Spaces Committee, to be held Monday 19 April 2021, via Zoom, at 7.15pm:

**Councillors:** L Warren (Chair), J Warwick (V Chair) S Dyne, L Ireland, M Jones, D Ogden,

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5. **For Information:** Due to current Govt. restrictions the Pavilion remains closed. Team sports and petanque have resumed. Adult play equipment remains taped off due to required repairs to bearings. Children's play equipment can be used with social distancing.  
**Ground Maintenance** – For Information :Barry Nicholson has started contract from 1 April. Pitches are in good condition and pitch lines marked.

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**Playground Inspection** – For information: Report has been received and quotations requested for work to be completed.

**Pavilion Extension** has been approved.

6. Petanque Lights – For Decision : to discuss request from Shedfield Petanque Club to upgrade lights they have been donated around the petanque terrain.
7. Cricket Strip – For Decision: to discuss how to protect the cricket strip when not being used.
8. No Parking sign – For Decision: to discuss a no parking sign on both sides of the entrance gate.
9. Removal of BMX track- For Decision: to discuss the removal of the bmx track.
10. Agenda items for next meeting 21 June 2021

# SHEDFIELD PARISH COUNCIL

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## COMMITTEE MEETING OF THE TRUSTEES OF SHIRRELL HEATH RECREATION GROUND & ALLOTMENT CHARITY MONDAY 19 APRIL 2021 - TO BE HELD REMOTELY VIA 'ZOOM' TO IMMEDIATELY FOLLOW THE MEETING OF TRUSTEES OF THE SRG CHARITY

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**Ground Maintenance** – For Information :Barry Nicholson has started contract from 1 April.  
**Playground Inspection** – For information: Report has been received and quotations requested for work to be completed.  
**Allotments** – the additional taps have been fitted and notice board fitted.  
**Pedestrian entrance post** – these have been replaced.

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- Dead tree** – replacement tree will be planted when Heathland Management next in area.
6. **Gate sign** – Barry Nicholson has requested a sign to stop people parking in front of the contractor's gate at recreation ground.
  7. **Picnic table** – For Decision – discuss erection of a picnic table
  8. **Pedestrian Entrance** – Hospital Road entrance, nearest play equipment too narrow for parents with pushchairs/buggies. For Decision – to discuss options for widening gateway.
  9. **Agenda items for next meeting 21 June 2021**