

# SHEDFIELD PARISH COUNCIL

*(Incorporating the villages of Shedfield, Shirrell Heath and Waltham Chase)*

## MINUTES OF THE OPEN SPACE COMMITTEE MEETING SHEDFIELD PARISH COUNCIL HELD REMOTELY VIA ZOOM MONDAY 22 JUNE 2020, 7.15 PM

Present:

Parish Councillors: Lee Ireland  
Margaret Jones  
David Ogden  
Linda Warren (Chair)  
Jane Warwick

Absent: Stuart Dyne

Locum Clerk: Mrs Liz Manship  
Community Support Officer: Mr Gary McCulloch  
Members of public: 0

23/20 **Apologies for absence:** None

24/20 **Declarations of interest:** None.

25/20 **To approve the Minutes of the Meeting held 9<sup>th</sup> March 2020**

The Minutes were accepted as a true record of the meeting and signed and dated by the Chair as correct.

Proposed: Cllr Warwick

Seconded: Cllr Jones

26/20 **Public participation:** None

27/20 **Vice-Chair to the Committee:**

**Resolved:**

That Cllr Warwick be elected as Vice-Chair of the Open Spaces Committee

Proposed: Cllr Warren

Seconded: Cllr Ogden

28/20 **To Change the Order of Business**

**Resolved:**

At the Chair's request the Committee agreed to take agenda item 10 and 11 next, in consideration of the CSO's time.

Proposed: Cllr Warren

Seconded: Cllr Warwick

29/20 **Wild Flower Verges**

The CSO talked to his paper previously circulated, regarding the possibility of wildflower verges throughout the parish.

In addition to the areas suggested by the CSO, the following areas were suggested:

a) Brooklynn Close opposite the boardwalk.

b) Seat at the top of Upper Church Road

c) Provene Gardens

**Resolved:**

Individual councillors will identify areas of land for consideration.

This agenda item to be taken to Full Council in August to enable wider input.

Proposed: Cllr Warwick

Seconded: Cllr Jones

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## 30/20 **Bin at the Youth Shelter, Waltham Chase Recreation Ground**

The Council's CSO confirms the bin is being used by the young people, but it is generally full to overflowing. Information circulated prior to the meeting compared bin costs, sizes, materials from three different manufacturers. It is believed the bin next to the youth shelter is an Octopus 150 litre and that next to the play area a Broxap 120 litre, but measurements need to be checked.

### **Resolved:**

Subject to confirmed measurements of the Octopus bin next to the Youth Shelter, the Council to purchase a bin to give greater bin capacity at the youth shelter. Ideally the Broxap Derby Standard – 120 litre at a cost with fixing kit and delivery of £317.95. Either in addition to or as a replacement for the existing bin. This to be taken from budget code 3600.

## 31/20 **Fixed Asset Register**

To receive the findings and recommendations from Cllr Dyne and agree next steps, further to his inspection of Assets for which the Trustees maintain responsibility, as listed in the fixed assets register.

### **Resolved:**

To be postponed to the October Meeting

Proposed: Cllr Warren

Seconded: Cllr Warwick

## 32/20 **Cleaning of Play Equipment**

### **For Information:**

To confirm Vitaplay has cleaned the play equipment and surfaces at the Waltham Chase Recreation Ground Play Area. Overall the Council is very pleased with their work.

## 30/20 **Zip Wire**

### **For Information**

Vitaplay will be undertake the annual service inspection and requested maintenance, this coming Friday 26<sup>th</sup> June.

Vitaplay are able to hold the cost for the annual service inspection at £95 as per the Council's request, subject to no major parts being required. They recommend this takes place at the end of the Summer period 2021. The Clerk will arrange this nearer the time.

## 31/20 **Play Inspection Report**

Cllr Warwick talked to her report, previously circulated.

Cllr Warren confirmed Green Smile currently check all the play equipment weekly, as part of their contract.

### **Resolved**

The Clerk to obtain quotations for:

- a) The sanding and painting of all play equipment, where identified as required in the play inspection report, using the same colour as existing
- b) The sanding and staining of all benches on the Waltham Chase Recreation Ground

Proposed: Cllr Ogden

Seconded: Cllr Warwick

## 32/20 **Informal Path at the Triangle**

This is not a recognised path but a well-used path on council land. Concern was raised with regard to the ditch that is difficult to get out of as it approaches the road.

### **Resolved**

The Clerk to seek professional advice as to works that can be carried out and materials used to make this ditch easier to cross safely.

Proposed: Cllr Ogden

Seconded: Cllr Jones

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## 33/20 **Tree Management Plan**

### **For information**

Full Council, 17/6/20 (29/20) resolved that a Tree Management Plan for the Council's Open Spaces (Waltham Chase Recreation Ground, Provene Gardens and The Triangle) will be undertaken by Shawyers, at a cost of £560 plus VAT. The cost to be covered from the Council's reserves.

## 34/20 **Field Maple in Provene Gardens**

The Council has been notified that a Field Maple, in front of numbers 49 – 53a Provene Gardens, is not looking healthy; with the request for a replacement if it cannot be saved.

### **Resolved**

The tree to be referred to Shawyers for advice, as part of the Tree Management Plan.

Proposed: Cllr Warwick      Seconded: Cllr Jones

## 35/20 **Actions Agreed at Previous Meetings**

### **For information only**

#### a) **Tree Clump at the Triangle**

Full Council resolved at its meeting of 17<sup>th</sup> June 2020 that funds can be released from reserves to enable these tree works to be undertaken by Jack Tosdevine, at a cost of £750 + VAT.

#### b) **Hedges and Ditches Contract – 2020/21**

JC Nicolson and Son has accepted the Council's offer of a contract for these works at Waltham Chase Recreation Ground and The Triangle, at a cost of £705.

#### c) **Grounds Maintenance Contract 01/04/21 – 31/03/23**

The Contracts Committee resolved, 03/06/20, 05/20, that the contract will be offered for two years. The Clerk to approach three identified contractors, requesting they submit a quotation against the 2020/21 specification. Contractors are invited to suggest amendments to the specification or additional works, as they feel beneficial.

#### d) **Dogs on Leads signs at Waltham Chase Recreation Ground**

Cllr Jones reported that there are a considerable number of dogs walked on the recreation ground, a number still off the lead. She and the CSO ask people to put their dog on the lead as appropriate.

#### e) **Land Drainage Waltham Chase Recreation Ground – Dogs on Leads**

As part of the Tree Management Plan, Shawyers will be asked to advise on trees for the Waltham Chase Recreation Ground that could improve land drainage. With this information the Clerk will seek the opinions, either through Facebook, or a Survey, of residents who live adjacent to the recreation ground, whom it may affect.

## 36/20 **Agenda Items for the Next Meeting:** None

## 37/20 **Date of Next Meeting:** 12<sup>th</sup> October 2020

*With no further business to discuss the meeting closed at 8.08pm*