

SHELFIELD RECREATION GROUND CHARITY

(Charity Registration Number: 301944)

**MINUTES OF THE COMMITTEE MEETING OF TRUSTEES – OPEN SPACE
SHELFIELD RECREATION GROUND CHARITY
HELD REMOTELY VIA ZOOM
MONDAY 22nd JUNE 2020, 8.08PM**

Present:

Parish Councillors: Lee Ireland
Margaret Jones
David Ogden
Linda Warren (Chair)
Jane Warwick

Absent: Stuart Dyne

In Attendance: Liz Manship, Locum Clerk

Public: 0

7/20 **Apologies for absence.** None

8/20 **Declaration of Interests:** None.

9/20 **Public Participation:** None.

10/20 **Fixed Assets Register**

To receive the findings and recommendations from Cllr Dyne and agree next steps, further to his inspection of Assets for which the Trustees maintain responsibility, as listed in the fixed assets register.

Resolved:

To be postponed to the October Meeting

Proposed: Cllr Warren

Seconded: Cllr Warwick

11/20 **Cleaning of Play Equipment**

For Information:

To confirm Vitaplay has cleaned the play equipment and surfaces at the Shedfield Recreation Ground Play Area. Overall the Council is very pleased with their work.

12/20 **Play Inspection Report**

Cllr Warwick talked to her report, previously circulated.

Cllr Warren confirmed Green Smile currently check all the play equipment weekly, as part of their contract.

Resolved

The Clerk to obtain quotations for:

a) The sanding and painting of all play equipment, where identified as required in the play inspection report, using the same colour as existing

b) The sanding and staining of all benches on the Shedfield Recreation Ground

Proposed: Cllr Ogden

Seconded: Cllr Warwick

13/20 **Pitch Hire Prices**

Resolved

The committee to consider and agree the 2021/22 pitch hire costs at the next meeting on 12th October 2020. Cllr Ogden to research like-for-like pitch fees for the surrounding councils.

Proposed: Cllr Jones

Seconded: Cllr Ogden

SHEDFIELD RECREATION GROUND CHARITY

(Charity Registration Number: 301944)

14/20 **Actions Agreed at Previous Meetings**

For information only.

a) **Pavilion**

Cllr Warren confirmed planning application for the pavilion extension has been submitted to WCC; the orange notice, received, will be posted on the noticeboard at the pavilion entrance.

b) **Bat Survey**

The Locum Clerk confirmed the first bat survey was undertaken on 11th June at 11pm. One loan Common Pipistrelle was identified flying from the gable end at the back of the pavilion. The next bat survey, at dawn, is scheduled for Friday 26th June 2020.

c) **Annual Football Pitch Maintenance**

Cllr Warren confirmed Shawyers have been unable to progress this due to lock down. The ground is currently too dry so the works are scheduled for September 2020.

d) **Grounds Maintenance Contract 01/04/21 to 31/03/23**

The Contracts Committee resolved, 03/06/20 (05/20), that the contract will be offered for two years. The Clerk to approach three identified contractors requesting they submit a quotation against the 2020/21 specification. Contractors are invited to suggest amendments to the specification, or additional works, as they feel beneficial.

e) **Lighting and Electricity for the Petanque Court**

On-hold during lock down. The Clerk to take forward when out of lockdown.

f) **Tree Management Plan**

The meeting of Trustees, 17/06/20 (14/20) resolved that a Tree Management Plan for the Shedfield Recreation Ground will be undertaken by Shawyers, at a cost of £160 plus VAT. The cost to be covered from Council reserves (Full Council 17/06/20 - 29/20).

15/20 **Exempt Matters**

Resolved:

To exclude the public and press, in accordance with the Public Bodies (Admission to Meetings) Act 1960 for discussion regarding quotations for works, where publicity might be prejudicial to the special nature of the business

Proposed: Cllr Warren

Seconded: Cllr Warwick

16/20 **Wetpour Under Swings in Shedfield Recreation Ground Play Area**

Three quotations had been circulated prior to the meeting.

Resolved:

Playscene to be asked to supply and lay an overlay of black wetpour with a full colour swing wear pad underneath the swings; and at the same time, to replace the chains, shackles and bushes on the Cradle Swing, at a total cost of £1,515 plus VAT. The cost to be taken from Play Area reserves, agreed at Full Trustees Meeting 17/06/20 (15/20).

Proposed: Cllr Warwick

Seconded: Cllr Ogden

17/20 **Agenda Items for Next Meeting**

a) **Lack of age related equipment on the Shedfield Recreation Ground for teenagers.**

The CSO to be asked to talk with the young people about options for consideration at the next meeting.

18/20 **Date of Next Meeting:** Monday 12th October 2020

With no further business to discuss the meeting closed at 8.23pm.